



31 South Penn Street ■ P.O. Box 328 ■ Allentown, PA 18105  
Allentown School District Administration Center  
[www.allentownsd.org/virtualacademy](http://www.allentownsd.org/virtualacademy)

## Student Agreement Credit Recovery February 2014

### **Code of Conduct**

I reviewed the ASD Code of Conduct and understand it including the Electronic Devices Policy (Policy #237).

### **Check in with teacher**

I will check in with my teacher between 3:00 pm and 4:00 pm on the assigned day one time per week. Additional check in times may be assigned at the discretion of the teacher. The first missed check in will result in a conference with the student and a parent phone call. The second missed check in will result in a conference with the counselor, parent and student. The third missed check in may result in removal from the credit recovery course.

### **Activity Due Dates**

I will complete all assignments in accordance with the scheduled due dates, and will assure that all assignments submitted reflect my own work. I understand that I may be withdrawn from the program if I do not consistently log into my course.

### **Course End Date**

I understand that the course must be completed no later than June 6, 2014.

### **Proctored Assessments**

I understand that all unit tests, mid-term exams, and final exams must be taken in school and will be proctored by an ASD teacher.

### **Removal**

I understand that if I do not follow the conditions listed in this agreement, I may be removed from the program and disqualified from earning course credit. I have read and understand this student agreement.

\_\_\_\_\_  
Student Name Printed

\_\_\_\_\_  
Parent/Guardian Printed

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date